

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ

Maldives Integrated Tourism Development Corporation Limited
K. Male'

27th February 2018

Reference Number: (IUL)MITDC-HR/MITDC/2018/1

Job Vacancy

Job Title	Project Engineer
Department	Projects
Salary	Negotiable
Place of Work	Corporate office of MITDC at 5 th Floor, Velaanaage, and project sites
Duties and responsibilities	<ol style="list-style-type: none">1. Develop project objectives by reviewing project proposals and plans and conferring with management.2. Determine project responsibilities by identifying project phases and elements; assigning personnel to phases and elements; reviewing bids from contractors.3. Determine project specifications by studying product design, customer requirements, and performance standards; completing technical studies; preparing cost estimates.4. Confirm product performance by designing and conducting tests.5. Determine project schedule by studying project plan and specifications; calculating time requirements; sequencing project elements.6. Maintain project schedule by monitoring project progress; coordinating activities; resolving problems.7. Control project plan by reviewing design, specifications, and plan and schedule changes; recommending actions.8. Control project costs by approving expenditures; administering contractor contracts.9. Prepare project status reports by collecting, analyzing, and summarizing information and trends; recommending actions.10. Maintain safe and clean working environment by enforcing procedures, rules, and regulations.

	<ol style="list-style-type: none"> 11. Maintain project data base by writing computer programs; entering and backing up data. 12. Maintain product and company reputation by complying with government regulations. 13. Contribute to team effort by accomplishing related results as needed.
Education/Qualification	<ol style="list-style-type: none"> 1. Civil Engineering professional education certification with minimum 5 years experience in the field. 2. High priority to past experience, understanding and knowledge of similar projects. 3. Proficient computer skills in Microsoft Office Suite, Project Management software. 4. Excellent knowledge of design and visualizations software such as AutoCAD 5. Skilled in Analysis, Design, Supervision, Safety Management. 6. Proficient Time management and Documentation 7. Technical understanding of work. 8. Able to develop necessary methods and procedures.

Interested candidates are requested to submit the following documents on or before 6th March 2018 at 14:30PM to MITDC, 5th Floor, H. Velaanaage or mail to the email hr@mitdc.com.mv

1. Job application form (available from: www.mitdc.com.mv);
2. Candidates Curriculum Vitae;
3. Attested copy of ID card;
4. Accredited and attested copies of Educational certificates, and;
5. Other supporting documents

Candidates may send their application to the email hr@mitdc.com.mv or submit their application to the address below. Only shortlisted candidates will be contacted for the interview.

MITDC
5th Floor, Velaanaage
Ameeru Ahmed Magu
Male' 20096, Maldives