

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ

Maldives Integrated Tourism Development Corporation Limited  
K. Male'

27<sup>th</sup> February 2018

**Reference Number:** (IUL)MITDC-HR/MITDC/2018/2

### Job Vacancy

<b>Job Title</b>	Quantity Surveyor
<b>Department</b>	Projects
<b>Salary</b>	Negotiable
<b>Place of Work</b>	Corporate office of MITDC at 5 <sup>th</sup> Floor, Velaanaage, and project sites
<b>Duties and responsibilities</b>	<ol style="list-style-type: none"><li>1. Preparing tender and contract documents, including bills of quantities with the architect and/or the client.</li><li>2. Undertaking cost analysis for repair and maintenance project work.</li><li>3. Assisting in establishing a client's requirements and undertaking feasibility studies.</li><li>4. Performing risk, value management and cost control.</li><li>5. Advising on procurement strategy.</li><li>6. Identifying, analyzing and developing responses to commercial risks.</li><li>7. Preparing and analyzing costing for tenders.</li><li>8. Allocating work to subcontractors.</li><li>9. Providing advice on contractual claims.</li><li>10. Analyzing outcomes and writing detailed progress reports.</li><li>11. Valuing completed work and arranging payments.</li><li>12. Maintaining awareness of the different building contracts in current use.</li><li>13. Understanding the implications of health and safety regulations</li></ol>
<b>Education/Qualification</b>	<ol style="list-style-type: none"><li>1. Civil Engineering/Quantity Surveying professional education certification with minimum 5 years experience in the field.</li></ol>

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|  | <ol style="list-style-type: none"><li>2. Experienced as a Senior QS / MQS or at Commercial management level within an engineering/project management environment.</li><li>3. Experience of working on commercial projects</li><li>4. Strong communication skills.</li><li>5. A proven track record of managing projects at various levels with accountability for the commercial delivery.</li><li>6. Able to confidently manage subcontractor accounts</li><li>7. High priority to past experience, understanding and knowledge of similar projects</li></ol> |
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Interested candidates are requested to submit the following documents on or before 4<sup>th</sup> March 2018 at 14:30PM to MITDC, 5th Floor, H. Velaanaage or mail to the email [hr@mitdc.com.mv](mailto:hr@mitdc.com.mv)

1. Job application form (available from: [www.mitdc.com.mv](http://www.mitdc.com.mv));
2. Candidates Curriculum Vitae;
3. Attested copy of ID card;
4. Accredited and attested copies of Educational certificates, and;
5. Other supporting documents

Candidates may send their application to the email [hr@mitdc.com.mv](mailto:hr@mitdc.com.mv) or submit their application to the address below. Only shortlisted candidates will be contacted for the interview.

MITDC  
5th Floor, Velaanaage  
Ameeru Ahmed Magu  
Male' 20096  
Maldives